

**OZ Office Supplies Pty Ltd
Employee Information**

	Employee 1	Employee 2	Employee 3	Employee 4	Employee 5
Last name	Anderson	Xing	Cox	Alvarado*	Ritson
First name	Alex	Ben	Kris	Taylor	Codie
Employee Card ID	OZOS0-1	OZOS0-2	OZOS0-3	OZOS0-4	OZOS0-5
Address	5 Sydney Way	2 Karawang Street	5 Knight Street	2 Grevillea Street	4 Chapman Avenue
City	Sydney	Sydney	Sydney	Eastern Creek	Leura
State	NSW	NSW	NSW	NSW	NSW
Postcode	2000	2000	2000	2766	2780
Email	alexa@gmail.com	ben.xing@outlook.com	Kriscox1993@hotmail.com	tsalvarado146@gmail.com	codieritson11@hotmail.com
Phone	0427 282 989	0412 345 989	0487 342 898	0401 809 093	0431 949 141
Position	Manager	Office Administrator	Sales Representative	Merchandiser	Warehouse Storeperson
Award Classification	General Retail Industry Award [MA000004] General Retail Industry Award [MA000004] - Fair Work Ombudsman	General Retail Industry Award [MA000004] Retail Employee Level 2 General Retail Industry Award [MA000004] - Fair Work Ombudsman	Commercial Sales Award [MA000083] – Commercial Traveller Commercial Sales Award [MA000083] - Fair Work Ombudsman	Commercial Sales Award [MA000083] - Merchandiser Commercial Sales Award [MA000083] - Fair Work Ombudsman	Storage Services and Wholesale Award [MA000084] Storeworker grade 3. Storage Services and Wholesale Award [MA000084] - Fair Work Ombudsman
DOB	20/5/1972	19/4/1982	19/5/1993	24/01/1999	26/3/1995
Gender	Female	Male	Female	Unspecified	Male
TFN	111 111 111	111 111 111	111 111 111	111 111 111	111 111 111

	Please note all employees would have an individual TFR. However, for this MYOB exercise, they need to be the same.	Please note all employees would have an individual TFR. However, for this MYOB exercise, they need to be the same.	Please note all employees would have an individual TFR. However, for this MYOB exercise, they need to be the same.	Please note all employees would have an individual TFR. However, for this MYOB exercise, they need to be the same.	Please note all employees would have an individual TFR. However, for this MYOB exercise, they need to be the same.
TFN Status	Has provided TFN	Has provided TFN	Has provided TFN	Has provided TFN	Has provided TFN
Residency status	Australian Resident for tax purposes	Australian Resident for tax purposes	Australian Resident for tax purposes	Non-resident for tax purposes in Australia (417 Working Holiday visa) from Brazil	Australian Resident for tax purposes
Tax detail	Tax-free threshold	Tax-free threshold and Student Loan	No Tax-Free Threshold	Foreign Resident	Tax-free threshold
Tax rebates per year	\$1,655.00	N/A	N/A	N/A	N/A
Extra Tax per Pay	N/A	\$70.00	N/A	N/A	N/A
Start Date	22 May 20YY	22 May 20YY	22 May 20YY	22 May 20YY	22 May 20YY
Employment Basis	Permanent Full - Time	Permanent Full - Time	Temporary Casual	Temporary Part-Time	Permanent Full - Time
Salary Package	Salary - \$80,000.00 per year Annual Leave Personal Leave Annual Leave Loading First Aid Allowance \$12.23 per week	Salary – \$47,257.60 per year Annual Leave Personal Leave Annual Leave Loading	Hourly pay rate Mon – Fri: \$31.05 Sat Rate: \$43.47 Sun Rate: \$55.89 Commission Uniform Allowance: \$3.75 per week based on 3 days.	Hourly pay rate Mon – Fri: \$23.10 (ordinary hrs of work) Sat Rate: \$34.65 (overtime rate) Sun Rate: \$46.20 (overtime rate) Per KM Travel Allowance: 0.91 per km Uniform Allowance: \$6.25 per week based on 5 days.	Salary - \$47,788.00 per year Annual Leave Personal Leave Annual Leave Loading First Aid Allowance \$14.19 per week

				Annual Leave Personal Leave Annual Leave Loading	
Superfund	AMP MYLIFE MYSUPER	AMP MYLIFE MYSUPER	AMP MYLIFE MYSUPER	MERCER EASY SUPER	REST INDUSTRY SUPER
Super membership No.	012 002	012 876	012 855	442 324	998 345
Super category	Superannuation Guarantee on Ordinary Times Earnings (OTE) and First Aid Allowance	Superannuation Guarantee on Ordinary Times Earnings (OTE) \$50 per week Salary Sacrifice Super	Superannuation Guarantee on Ordinary Times Earnings (OTE) + Commission	Superannuation Guarantee on Ordinary Times Earnings (OTE)	Superannuation Guarantee on Ordinary Times Earnings (OTE) and First Aid Allowance
Entitlements category	Annual Leave Personal Leave	Annual Leave Personal Leave	N/A	Annual Leave Personal Leave	Annual Leave Personal Leave
Union fees	10.00 p/w - Deduction	10.00 p/w - Deduction	N/A	10.00 p/w - Deduction	10.00 p/w - Deduction
Payment method	Electronic	Electronic	Electronic	Electronic	Electronic
Bank a/c	BSB 111-111 A/C 226644 Alex Anderson (\$200 each pay) BSB 111-111 A/C 229876 A Anderson & G Anderson (balance of weekly payment)	BSB 222-222 A/C 336677 Ben Xing	BSB 111-000 A/C 334455 Kris Cox	BSB 123-000 A/C 9387775 TC and PL Alvarado	BSB 034-011 A/C 464719111 Codie Ritson (\$150 each pay) BSB 034-011 A/C 464717676 Codie Ritson (balance of weekly pay)

- Taylor Alvarado is single with no dependents and holds a 417 Working Holiday visa. He does not have a STSL debt nor is he claiming a claiming a Medicare levy exemption or reduction
- Smart Books is not registered as an employer of WHMs.
- Smart Books must withhold tax at the foreign resident tax rates starting at 32.5%.