

Effective Groupwork Guidelines

Take the time to set up the group

Communication | Roles | Levels of commitment



Establish trust & connection



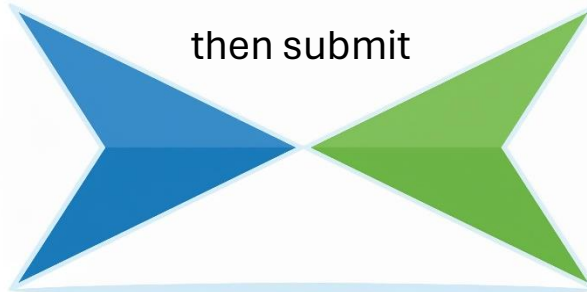
Agree the ways of working



KISS your meetings

Keep It **S**hort & **S**imple

More mtgs to less to more mtgs
then submit



Self-reflection
to improve



Update the “CEO”
(aka your tutor)



Use a project management tool

