|  |
| --- |
| Text  Description automatically generated with medium confidence |
| Group Name | Date |
| Group members |
| The roles in our group are | These roles will be rotatedYesNo |
| As a group, decide on the following:1. How will we communicate and share information? (chat group, email, txt, Teams etc.)
 |
| 1. What are the group’s expectations for participation and attendance at meetings and class work time?
 |
| 1. What happens if someone is away or sick?
 |
| 1. What are the group’s expectations for time management of tasks?
 |
| 1. What are the group’s expectations about the standard of work from the members?
 |
| 1. What should a group member do if they are struggling to complete a task due to time available or ability to meet the expected standard?
 |
| The above is a true and accurate record. (Signature of each group member) |