

## Summary Progress Report

Project Name:	Willow Street
Project Address	31 Willow Street, Tauranga 3110
Report Date:	6 September 2024
Reporting Period:	23 August - 6 September 2024
Prepared by:	<i>Student Name</i> , Site Supervisor

### Summary

The project is on track and the budget is within tolerance. The foundations were completed one day later than planned, but this did not impact the project schedule. The bracing for exterior walls was installed and all exterior wall frames were erected. The interior wall frames were started, and the framing was completed for the bedrooms and living room.

### Work Undertaken

- Foundations completed.
- Installed structural supports and bracing for all exterior walls.
- Erected and completed all exterior wall frames.
- Marked and started installing interior wall frames.
- Completed framing for bedrooms and living room.

### Work Planned for Next Period

- Completing interior wall framing.
- Beginning roof truss installation.
- Beginning plumbing rough-in.

### Schedule

<b>Milestone</b>	<b>Planned Date</b>	<b>Actual Date</b>	<b>Status</b>
Site preparation	23 August	23 August	Completed
Foundation	29 August	30 August	Completed
Exterior framing	4 September	4 September	Completed
Interior framing	11 September	Pending	On track
Roof truss installation	13 September	Pending	Not started
Plumbing rough-in	16 September	Pending	Not started

## Budget Status

Category	Budgeted Materials	Budgeted Labour	Total Budgeted	Total Spent	Variance
Site preparation	\$10,000	\$20,000	\$30,000	\$31,000	-\$1,000
Foundation	\$25,000	\$55,000	\$80,000	\$78,000	\$2,000
Exterior framing	\$30,000	\$70,000	\$100,000	\$105,500	-\$5,000
Interior framing	\$7,000	\$13,000	\$20,000 (50% complete)	\$11,000 (50% complete)	On budget
Roof truss installation	\$8,000	\$17,000	\$25,000	\$0.00	On budget
Plumbing rough-in	\$15,000	\$30,000	\$45,000	\$0.00	On budget
Project management		\$50,000	\$45,000	\$21,000	On budget

## Issues

- There was a delay in timber delivery on one morning. The work schedule was reorganised to focus on bracing installation while waiting for the timber delivery.
- Rain delayed the pouring of concrete which resulted in the foundations being completed one date later than planned; this did not negatively impact the project schedule.

## Health and Safety

There were no accidents or incidents reported in this period.

## Contact Information and Sign-Off

*Student Name*

Site Supervisor

*Student contact details*