Worksheet 5 – Finding out the basics

Your Task

Think of a previous Manager you have reported to and reflect on how you managed to investigate and discuss the following questions to build a good rapport. Did you discuss the following topics?

* **My key results areas and main goals**
* **Performance measures**
* **Operating guidelines**
* **Supporting** **each other to do a better job**

What could you have done better to gain this type of information?